



WASTE MANAGEMENT POLICY

Digamber Capfin Limited



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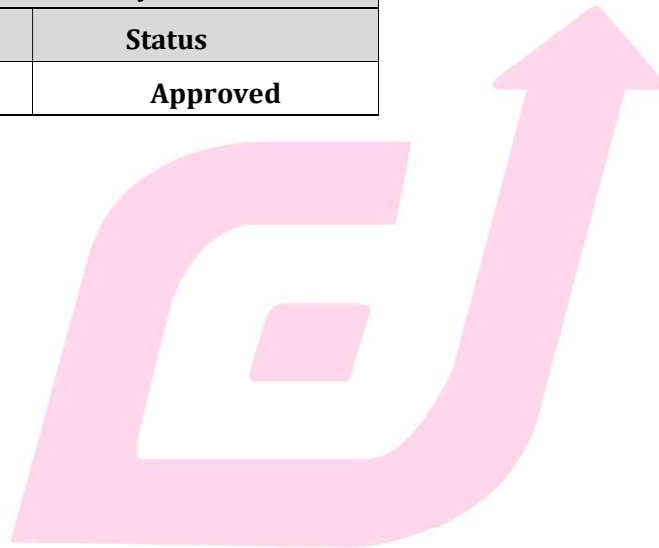


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1. INTRODUCTION

Digamber Capfin Limited (“the Company”) recognizes the importance of responsible waste management and its direct impact on environmental sustainability. The Company is committed towards implementing systematic waste management practices that mitigate its environmental impact.

The Company is committed to minimizing the environmental footprint of its operations through efficient waste reduction, segregation, recycling, and responsible disposal practices.

The major categories of waste generated through the Company’s operations include:

- **E-waste** (electronic equipment and accessories)
- **Dry waste** (primarily paper and packaging materials)
- **Wet waste** (primarily cafeteria and food-related waste)

The Company shall ensure that all waste generated is disposed of responsibly through **approved and authorized waste management contractors and recyclers**.

This policy provides the framework for waste management practices undertaken by the Company.

The policy shall be periodically reviewed and updated to reflect changes in laws, regulations, and environmental standards.

2. POLICY OBJECTIVES

The objectives of this Waste Management Policy are:

- To ensure that waste management is carried out in compliance with applicable laws, regulations, and industry best practices.
- To minimize waste generation at the source and encourage repair, reuse, recycling, and recovery over disposal, wherever feasible.
- To promote environmental awareness among employees and stakeholders, encouraging responsible waste minimization and segregation practices.
- To ensure safe handling and storage of waste
- To promote best practices and holistic approach on waste management.

3. APPLICABILITY OF THIS POLICY

This policy applies to:

- All offices, branches, and operational locations of the Company Digamber Capfin Limited
- All employees, staff members, and contractual workers
- Vendors, service providers, and supply chain partners associated with Company operations

4. POLICY STATEMENT

In accordance with this policy, Digamber Capfin Limited shall strive to improve resource efficiency and promote the Five **R’s**:

Reduce: Reduce the use of harmful, wasteful, and non-recyclable products. Reducing dependency on these kinds of products results in less waste materials ending up in landfill and the associated negative environmental impacts. The employees shall be instructed to follow printing etiquettes while printing documents.

Reuse: In an effort to reduce waste, reuse items throughout the workplace instead of buying new ones. Replacing all of the single-use eating utensils, Styrofoam cups, water bottles, and paper plates with compostable or reusable alternatives. Prioritizing the reuse for other products in the Company like printer cartridges, cardboard boxes, and rechargeable batteries, etc

Recycle: The Company shall make all possible efforts to ensure that the materials which can be recycled are used in the Company

Recover: This involves taking items that were meant for one purpose but can be used for other ones. This reduces waste generation.

Refuse: Refusing the use of single-use plastics or wasteful, non-recycleable products can ultimately reduce the use of environment harming substances. The Admin Department shall ensure that the above mentioned products are not purchased by the Company.

The Company is committed to minimizing all forms of waste generation across its operations.

The key waste management commitments include:

i. Electronic Waste Management (E-Waste)

- Repair and reuse of electronic devices shall be prioritized over disposal.
- When e-waste is generated, it shall be disposed of only through **authorized e-waste recyclers**.
- The Company shall ensure that no hazardous electronic waste is sent to landfills.

ii. Paper Waste Reduction

- Digamber Capfin Limited is conscious of paper usage in its operations, customer communications, and transactions.
- Wherever possible, digital alternatives shall be introduced to reduce paper consumption.
- Printing and photocopying practices across offices shall be monitored and regulated to reduce wastage.

iii. Responsible Disposal of Records

- Old documents and records shall be disposed of responsibly, ensuring minimal impact on the environment.
- Confidential waste shall be shredded or destroyed securely through approved agencies.

iv. Plastic Waste Minimization

- The Company shall strive to reduce the use of all forms of plastic across offices, branches, and promotional activities.

- Employees shall be encouraged to adopt sustainable alternatives such as reusable bottles and eco-friendly packaging.

v. Wet Waste and Domestic Waste Management

- Wet waste generated from cafeterias or food-related activities shall be segregated and disposed of responsibly.
- Digamber Capfin Limited shall ensure that sewage and domestic waste from offices and branches is not discharged untreated into water bodies.

vi. Employee Awareness and Participation

- The Company shall conduct awareness initiatives among employees on responsible waste disposal.
- Employee participation in sustainability programs will be encouraged to strengthen environmental responsibility.

5. POLICY REVIEW

This policy shall be reviewed periodically by senior management to ensure:

- Compliance with environmental regulations
- Adoption of improved sustainability practices
- Alignment with the Company's ESG goals and commitments

Any modifications shall be subject to approval by the Board of Directors.

6. AMENDMENTS TO THE POLICY

In case of any amendment(s), clarification(s), circular(s), etc. issued by the relevant authorities not being consistent with the provisions laid down in this policy, then such amendment(s), clarification(s), circular(s), etc. shall prevail upon the provisions herein and this policy shall stand amended accordingly from the effective date as laid down under such amendment(s), clarification(s), circular(s), etc.

7. POLICY REPEALABLE

This Policy constitutes the entire document in relation to its subject matter. In the event that any term, condition or provision of this Policy being held to be a violation of any Applicable Law, statute or regulation, the same shall be Repealable from the rest of this Policy and shall be of no force and effect, and this Policy shall remain in full force and effect as if such term, condition or provision had not originally been contained in this Policy.

8. CONCLUSION

Digamber Capfin Limited is committed to maintaining environmentally responsible operations by adopting sustainable waste management practices and promoting awareness across all levels of the organization.



Digamber Capfin Limited

**Address: J 54-55, Anand Moti, Himmat Nagar, Gopalpura,
Tonk Road, Jaipur-302018, Rajasthan.**

